附件1：

中国石油大学（北京）克拉玛依校区

科研实验室建设项目

申请书

项目名称：

项目负责人：

所属院（部）：

建设期限：

联系电话：

电子邮件：

**二〇一 年 月 制**

**填写说明**

一、申请书各项内容要认真填写，实事求是，意思表达要明确、严谨。

二、申请书可自行下载、复印，如表格内容不够填写、仪器设备购置清单不够可自行加页。

三、申请书须一式四份，信息与科技管理部、教务与国际交流部、财务与校园管理部、项目组各存一份，同时向以上部门送交申请书的电子文档。

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| 一、项目简况 | | | | | | | | | | | | | | | |
| 项目名称 | | | |  | | | | | | | | | | | |
| 项目所属实验室 | | | |  | | | | | | | | | | | |
| 项目负责人 | | | |  | | | | 所属院（部） | | | | |  | | |
| 申请金额 | | | | 万元 | | | | 自筹金额 | | | | | 万元 | | |
| 项目负责人简况 | 姓名 | 职称 | | | | | | 职务 | | 联系电话 | | | | | 备注 |
|  |  | | | | | |  | |  | | | | |  |
| 主要工作经历： | | | | | | | | | | | | | | |
| 项目组成员 | 姓名 | 职称 | | | 从事专业 | | 承担建设任务 | | | | 在校区工作月/年 | | | | 本人签字 |
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| 二、项目建设的目的和意义 | | | | | | | | | | | | | | | |
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| 三、项目研究方向、主要研究内容 | | | | | | | | | | | | | | | |
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| 四、项目建设内容、方案与实施计划，配套经费来源，与企业共建共享方案 | | | | | | | | | | | | | | | |
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| 五、实验场地、环境建设需求 | | | | | | | | | | | | | | | |
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| 六、在基地建设、人才培养和科学研究与成果转化方面的预期成果 | | | | | | | | | | | | | | | |
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| 七、项目在建设、运行期间的人员配置，承担校区教学工作计划 | | | | | | | | | | | | | | | |
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| 八、项目预算及购置仪器设备、配套设施明细 | | | | | | | | | | | | | | | |
| 仪器设备或配套设施名称 | | | 规格型号（配置） | | | 数量 | | | 单价（万元） | | | 总价（万元） | | 备注 | |
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| 合计 | | |  | | |  | | |  | | |  | |  | |
| 预算说明 | | | | | | | | | | | | | | | |
| 九、专家论证意见（附专家组成员表） | | | | | | | | | | | | | | | |
| 专家组组长：（签字）  年 月 日 | | | | | | | | | | | | | | | |
| 信息与科技管理部意见 | | | |  | | | | | | | | | | | |
| 教务与国际交流部意见 | | | |  | | | | | | | | | | | |
| 财务与校园管理部意见 | | | |  | | | | | | | | | | | |
| 校区管委会意见 | | | |  | | | | | | | | | | | |